

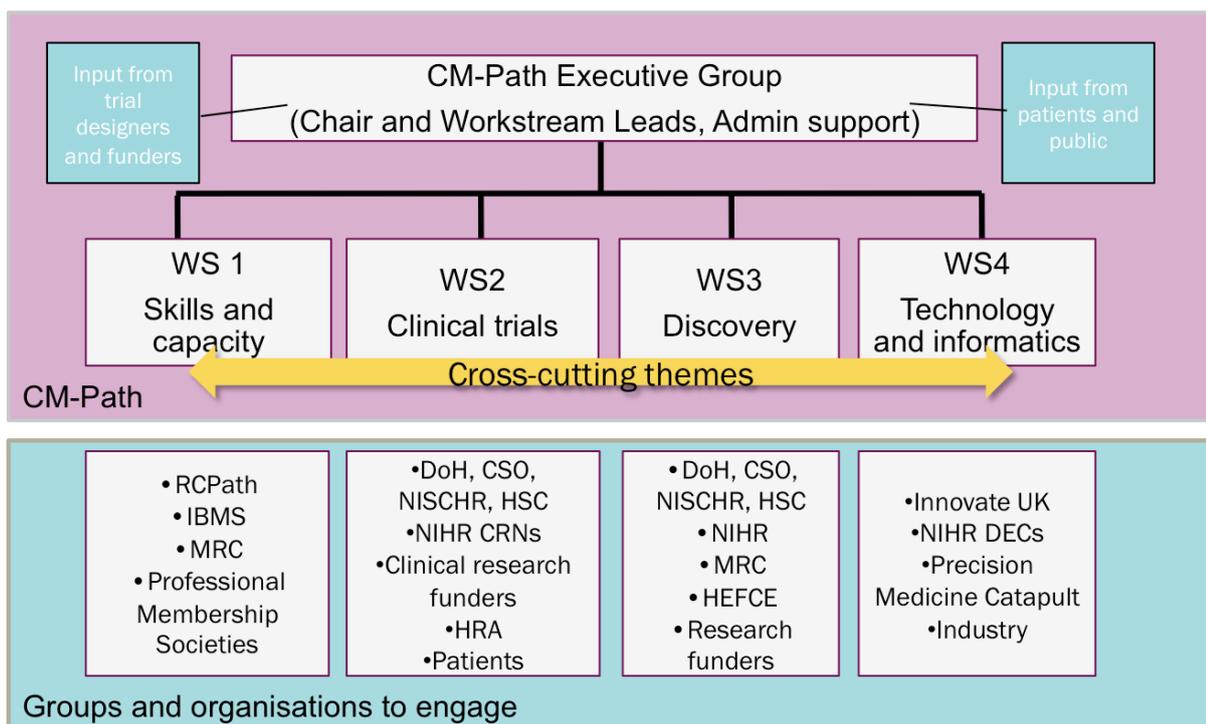
## Seeking chairperson and deputy chairperson for NCRI's CM-Path Initiative

The NCRI Cellular Molecular Pathology (CM-Path) initiative aims to improve diagnosis and treatment of cancer patients by breathing new life into academic cell and tissue-based pathology. It will provide strategic co-ordination of research training, basic and translational research opportunities and implementation of new approaches in pathology for faster innovation in cancer care.

The CM-Path initiative brings together a working group of experts from pathology and other disciplines to make advances in four main areas:

- Skills and capacity – to enhance academic opportunities and promote continuous up-skilling of the cellular pathology workforce.
- Clinical trials – to encourage profession-wide engagement of pathologists with clinical trials and associated research.
- Discovery – to focus on boosting activities in ‘hub’ centres of excellence, where pathologists have roles in investigating the biology of cancer and its treatments.
- Technology and information – to promote continuous innovation in cellular molecular pathology and pathology informatics.

The CM-Path activities will be overseen by an Executive Group and delivered by 4 workstreams as below:



CM-Path was originally funded for five years. The group has been working for three years now, with year four beginning in June 2019. As part of our initial funding agreement we have recently undergone a year three review. This review involved submitting a report to the NCRI Strategy Advisory Group. The report comprised our achievements to date and our proposal for our objectives and activity for year four and five. You will find be provided with this report should you apply to one of the available positions.

For more information, please visit [www.ncri.org.uk/initiatives/pathology](http://www.ncri.org.uk/initiatives/pathology).

## Who should apply?

Individuals appointed to the chair and deputy chair are expected to be experienced cellular pathologists with an academic track record and strong leadership skills.

The advertised roles are open to applicants from all areas of the UK and we hope to achieve representation across a broad range of institutions.

## Appointment process

Applicants are asked to specify the role they wish to apply for on the application form below.

Interviews will be held for the chairperson and deputy chairperson positions in **London on 10 July 2019** (please hold this date), and decisions will be made before the end of July. The appointments will be effective from September 2019 however;

- the chair and deputy chair will have a two-month handover period with the current role holders culminating in sharing the duty at the next CM-Path Executive Group meeting in September 2019 (exact date TBC). The new chair will also be expected to attend the NCRI Chair forum meeting on the 16 September 2019. Both new chair and dep chair will have the opportunity for TCs with the current role holders during the handover period.

## How to apply

Please send a brief CV, accompanied by a completed copy of the attached application form to specify the roles(s) for which you wish to be considered, and a short cover letter. The cover letter should state your motivation for joining CM-Path and outline the skills and experience you would bring to the role(s) you are applying for. Completed applications should be sent to Helen Pitman ([helen.pitman@ncri.org.uk](mailto:helen.pitman@ncri.org.uk)) by **Sunday 9 June 2019**.

If you are chosen for interview you will be sent an information pack to help you prepare.

## Role profiles

### CM-Path chairperson

#### Responsibilities:

- To be the responsible officer for the activities of CM-Path, reporting to the NCRI Partners on its activity and progress.
- To chair the Executive Group and lead the activities of CM-Path, including delegation of specific tasks to other members of the executive and workstreams. The chairperson will be responsible for ensuring that workstreams address cross-cutting themes with appropriate sharing of tasks.
- The Chair will work with the Deputy Chair, executive group and CM-Path Programme manager to deliver CM-Path activities
- The Chair will develop help to shape strategic vision for CM-Path and identify areas where CM-Path should be working.
- The Chair will develop a strategic vision for CM-Path after the initial five-year funding period comes to an end.
- Take the leadership role for specific areas that lie within the remit of CM-Path but are not led by one of the workstreams (for example, workforce development or training), as agreed within the Executive Group.
- To engage with the Workstream Leads to encourage and enhance their productivity and to contribute to the delivery of their objectives, as agreed within the Executive Group.
- To act as champion of CM-Path, further developing the initiative's objectives and milestones over the funding period.
- Represent CM-Path at relevant meetings and events and contribute to (or lead) responses to national and international consultations relevant to pathology research.

#### Term of office:

- Two years plus one-year (subject to annual reviews and further funding being agreed)

#### Remuneration:

- The CM-Path chairperson's employing institution will be entitled to sessional payments from the CM-Path budget for 4 programmed activity sessions per month.
- If you currently do not have an employing institution, please get in touch with the CM-Path Programme Manager to discuss your application

#### Criteria for selection - the successful candidate will:

- be a cellular pathologist who is an established, successful leader in their field, with a deep commitment to, and enthusiasm for, research.
- have the personal skills of a highly effective leader, particularly with regard to communication, motivation and engagement.
- command the respect of the relevant research communities and the NCRI Partners.
- show evidence of having built successful, multidisciplinary collaborations across different institutions.
- have relevant national and international links.
- show enthusiasm and commitment to developing inclusive, UK-wide approaches to Cellular Molecular Pathology research.
- be skilled at chairing multidisciplinary meetings, driving decision-making and engendering commitment to actions.

#### Communication Commitments

- The Executive Group meets face-to-face every 6 months (1 day) – March and September
- An Annual CM-Path Meeting will take place once per year (1 day) – November
- The CM-Path Chairperson, CM-Path Deputy Chairperson, CM-Path Programme Manager and Workstream Leads together form the operational Executive Group. Following the appointment of a

new Chair and Deputy Chair we would propose a new way of liaising between this group outside of the face to face meetings. This will be decided on appointment. This has previously been one-hour teleconferences once a month.

- The chairperson will also be expected to contribute to discussions with individual Workstream Leads and Workstreams will be as arranged with the Chairperson and Programme Manager.
- The Chairperson and Programme Manager will arrange a communication schedule on appointment depending on the new chairperson's needs and preferences. Currently the Chair and Programme manager have one TC (30 mins) per week.
- The CM-Path Chair, Deputy Chair, programme manager and Head of Strategy and Initiatives have a TC (1 hour) monthly.

## CM-Path deputy chairperson

### Responsibilities:

- The Deputy Chair will work with the Chair, executive group and CM-Path Programme manager as required, to share responsibility for delivery across the full scope of CM-Path activities and to contribute to overall leadership.
- Attend Executive Group meetings either face-to-face or by teleconference on a regular basis, contributing to developing the strategy of the whole working group and its implementation plan.
- Take the leadership role for specific areas that lie within the remit of CM-Path but are not led by one of the workstreams (for example, workforce development or training), as agreed within the Executive Group.
- To engage with the Workstream Leads to encourage and enhance their productivity and to contribute to the delivery of their objectives, as agreed within the Executive Group.
- To act as champion of CM-Path, further developing the initiative's objectives and milestones over the funding period.
- Represent CM-Path at relevant meetings and events and contribute to (or lead) responses to national and international consultations relevant to pathology research.
- To support the CM-Path Chairperson in reporting on activities of CM-Path at major milestones, as required.
- Work with the Chair to become familiar with the full scope of CM-Path activities

### Term of office:

- Two years plus one-year (subject to annual reviews and further funding being agreed)
- Following your term in the deputy chair position you may be eligible to apply for the chair position. This will be discussed with you at the two-year point of your term of office.

### Remuneration:

- The CM-Path deputy chairpersons employing institution will be entitled to sessional payments from the CM-Path budget for two programmed activity sessions per month.
- If you currently do not have an employing institution, please get in touch with the CM-Path Programme Manager to discuss your application

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- The CM-Path Chair, Deputy Chair, programme manager and Head of Strategy and Initiatives have a TC (1 hour) monthly.

## Application form for CM-Path

Please send **this form**, accompanied by your **cover letter** and **CV** by **Sunday 9 June 2019** to Helen Pitman ([helen.pitman@ncri.org.uk](mailto:helen.pitman@ncri.org.uk)).

Title	
Name	
Speciality	
Institution	
Email address	
Telephone number	

Please consider me for the following CM-Path roles (tick all applicable):

<input type="checkbox"/> CM-Path Chair <input type="checkbox"/> CM-Path Deputy Chair
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\*if you would like to be considered for both the chair and deputy chair position please tick both